

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING – FEBRUARY 11, 2016 2:00 P.M.**

DIRECTORS PRESENT WERE:

Tom Nate Ernie DeWinne Harry Maxwell Bonnie Tidball

OTHERS IN ATTENDANCE:

Jennifer DeWinne Charlene Greenhill Joe Ortega Karen Antill

The meeting was called to order by President Tom Nate at 2:00 p.m. February 11, 2016.

MINUTES: Each Director read the Minutes of the January 14, 2016 Board Meeting.

MOTION:

Ernie DeWinne made a motion to accept the January 14, 2016 minutes as presented.

Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

TREASURER REPORT: Ernie DeWinne presented the balance sheet and profit and loss statements as of December 31, 2014, December 31, 2015 and January 31, 2016.

MOTION:

Bonnie Tidball made a motion to accept the treasurer's report as presented.

Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

FIELD OPERATIONS: Joe Ortega reported they have repaired three (3) service leaks, one (1) leak on well #3 line, and put in one (1) new tap, since the last Board Meeting. Joe reported that he supervised the installation of the three new sides of the storage building at the upper system and the repairs to the damage done by DPC Inc. Joe reported that the pump went out on well #2 & #3 in the chlorinator and pressure room, he changed it out with a spare and took the pump into be repaired since it was still under warranty and only a year old. Joe reported that he had a leak in the solenoid valve at well #2 and #3 and replaced it.

Ernie DeWinne advised that when things start to slow down he would like to have Joe continue putting in additional valves in the system to lessen the number of customers being without water during a repair; the Board agreed.

Joe asked if he can purchase a cycle valve for the pump at well #2 and #3, the Board discussed and authorized up to \$500.00 for the purchase.

MOTION:

Bonnie Tidball made a motion to authorize \$500.00 for the purchase of a cycle valve for the pump at well #2 and #3.

Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

OFFICE OPERATIONS: Karen Antill reported that she completed the FUTA report and sent payment; Quarterly and monthly reports, 1099 and W2s, along with regular duties. Karen reported that she will be sending out disconnect notices on February 19th to be disconnected on February 29th.

CLASS C LICENSE OPERATOR: Charlene Greenhill reported that she is closing out the year and is working on the water audit and water loss report, and will be getting ready for the water audit. Charlene advised that there are new forms to fill out that include the price that it costs to produce water and as of April 1st we will have to have a new monitoring plan in effect with a map of the sample sites and alternate sample sites. Charlene advised that she cleared up the TCEQ violation that we received on the 3rd quarter chlorine report, the reports were filed but not received by TCEQ, and she forwarded her printouts of the reports to them. Charlene reported that she will get the sample forms that the Kerrville office uses to Joe so he can start taking samples there.

OLD BUSINESS:

UPDATE ON WELL #5 WELL PROJECT: Ernie DeWinne advised that the final package was sent to the USDA in Temple two weeks ago.

UPDATE ON STATUS OF USDA LOAN: Ernie DeWinne advised that he spoke to Dalia and was told we could have a response back by the end of the week on the loan approval. Ernie reported that as soon as we get approval from Temple we can put the advertisement for bids in the local paper.

UPDATE ON CELL PHONE SIGNAL BOOSTER PURCHASE: Ernie DeWinne asked if someone could take over the task of looking into the cell phone signal booster; Harry Maxwell volunteered to take this over. Harry advised that he thinks we can get one for between \$300.00 and \$500.00 depending on the signal strength that we need, he will research and report to the Board at the next meeting or sooner if he can.

NEW BUSINESS:

DISCUSS WAGON CREEK WATER LINE: The Board discussed the waterline going to a customer on Wagon Creek and decided to just leave it as is since anything past the meter is the customers responsibility.

DISCUSS BOARD MEMBER RESIGNATION: Tom Nate advised that Wayne Mauldin resigned from the Water Board and they will need to put his term slot up for election this year.

DISCUSS CANDIDATE ELECTION STATUS: Ernie DeWinne advised that we need to have a meeting on March 18, 2016 to determine if candidates are unopposed. If all candidates are unopposed there will not be an election and we will only have to send out the annual meeting agenda notice which we can send out with the billing at the end of the month. The Board agreed to call a meeting March 18, 2016 at 9:00 am.

Ernie DeWinne advised that he is still looking into changing RVS to bill out rounding at 10 gallons instead of 1000 gallons, he will check with TCEQ to see if we need to adopt a new rate schedule and contact RVS to see if this can be done.

Ernie DeWinne advised that he wants to start researching to see if we can change our flush valves to fire hydrants.

MOTION:

Bonnie Tidball made a motion to adjourn the meeting into.

Harry Maxwell seconded the motion. - The Board voted unanimously and the meeting was adjourned.